


# MINUTES

Committee:	Medical Advisory Committee				
Date:	October 12 <sup>th</sup> , 2023	Time:	8:03am-9:30am		
Chair:	Dr. Mark Nelham	Recorder:	Alana Ross		
Present:	Dr. Bueno, Dr. Chan, Dr. Kelly, Dr. Lam, Dr. Mammoliti, Dr. C. McLean, Dr. Nelham, Dr. Ondrejicka, Dr. Patel, Dr. Ryan, Heather Klopp, Jimmy Trieu, Matt Trovato, Adrianna Walker, Michelle Wick				
Regrets:	Heather Zrini, Joanna Smorhay				
Guests:	Brittany Beauchamp, Shari Sherwood				
1	Call to Order / Welcome				
1.1	<ul style="list-style-type: none"><li>Dr. Nelham welcomed everyone and called the meeting to order at 8:03am</li></ul>				
2	Guest Discussion				
2.1	<u>ACT-FAST Tool:</u> <ul style="list-style-type: none"><li>Deferred to Nov</li></ul>				
3	Approvals and Updates				
3.1	<u>Previous Minutes</u> <ul style="list-style-type: none"><li>Approval / Changes<ul style="list-style-type: none"><li>None</li></ul></li></ul> <p><b><u>MOVED AND DULY SECONDED</u></b> <b><u>MOTION: To accept the September 14<sup>th</sup>, 2023 MAC minutes. CARRIED.</u></b></p>				
4	Business Arising from Minutes				
4.1	<u>CT Scanner:</u> <ul style="list-style-type: none"><li>Waiting for architectural drawings; anticipating to have the drawings by the end of Oct, and the submission ready for early Nov</li></ul>				
4.2	<u>HyperCare:</u> <ul style="list-style-type: none"><li>Contact is Kim van Wyk; she forwarded login information to the physicians on Sep 22<sup>nd</sup><ul style="list-style-type: none"><li>Can be used as secure communication with Pharmacy</li></ul></li></ul> <table><tr><td><u>Action:</u><ul style="list-style-type: none"><li>Trial HyperCare and provide feedback / questions</li></ul></td><td><u>By whom / when:</u><ul style="list-style-type: none"><li>All; Sep/Oct</li></ul></td></tr></table>			<u>Action:</u> <ul style="list-style-type: none"><li>Trial HyperCare and provide feedback / questions</li></ul>	<u>By whom / when:</u> <ul style="list-style-type: none"><li>All; Sep/Oct</li></ul>
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4.3	<u>Dedicated US for US Guided IV Starts:</u> <ul style="list-style-type: none"><li>Decision to Order 1 Unit<ul style="list-style-type: none"><li>Probes available in ED; London has visited SHH with a unit for training</li><li>Not ordering a unit at this time</li></ul></li></ul>				
4.4	<u>P4R Funding:</u> <ul style="list-style-type: none"><li>P4R funding of \$150K to be spent within the remaining fiscal (6 months)<ul style="list-style-type: none"><li>Currently considered as one-time funding, and is not guaranteed for next year</li><li>Plan for expenditure of the \$150K is due back by Oct 16<sup>th</sup>; discussed improvements and efficiencies required in the ED department<ul style="list-style-type: none"><li>Number of patients seen in ED in later afternoon vs shift change and handover creates a bit of a bottleneck; suggested spending some of the money to increase daytime ED hours, i.e., to wrap up their patient cases, or hospitalist physician hours, i.e., to see a few ED patients, etc.<ul style="list-style-type: none"><li>It takes approximately 45min at the beginning of shift to sort though the cases and develop a plan before patients start to move through the department</li></ul></li><li>Hospital model / Admissions; addresses key performance indicator ‘percentile time to inpatient bed’</li><li>Could offer 3<sup>rd</sup> year residents 3hr moonlighting blocks, although 3hrs will limit interest</li></ul></li></ul></li></ul>				

	<ul style="list-style-type: none"> <li>Improvements around the 6 key indicators will require demonstration and tracking in order to receive the funding pot for next year</li> <li>Consider adding physician shifts to predictably busy days, i.e., long weekends and the Mondays / Tuesdays following, which would shorten patient ED wait times; this will increase admissions, and affect nursing workload, especially if there is a patient transfer during a shift               <ul style="list-style-type: none"> <li>Suggested that ½ the funding goes to the Hospitalist position, and ½ to the ED, i.e., 1/4 day shift / 1/4 night shift; need to determine consistency in the scheduling of these hours</li> </ul> </li> <li>Burden-Based Hospital On-Call Coverage Application (BBOC)               <ul style="list-style-type: none"> <li>MOH is implementing a new program to replace the existing HOCC funding; Dr. Patel is the lead on this application</li> <li>Application is due by Nov 20<sup>th</sup></li> </ul> </li> <li>OMA/MOH 2023 Ontario Hospital Medicine/General Medicine Survey               <ul style="list-style-type: none"> <li><i>The goal of this survey is to determine the current state of Hospital Medicine services, related patient care activities, and compensation practices across Ontario, as a framework for developing an Alternative Payment Plan (APP) for participating physicians; see link below</i></li> </ul> </li> </ul>	
	<b>Action:</b> <ul style="list-style-type: none"> <li>Develop action plan &amp; schedule for bridging shifts</li> <li>Schedule working group to review BBOC</li> <li>Complete 2023 Ontario Hospital Medicine / General Medicine Survey <a href="#">LINK</a></li> </ul>	<b>By whom / when:</b> <ul style="list-style-type: none"> <li>Nelham / Ryan; prior to Oct 16<sup>th</sup></li> <li>Patel; Next week</li> <li>All; by Oct 27<sup>th</sup></li> </ul>
4.5	<b>Physician Committee Assignments &amp; Dates:</b> <ul style="list-style-type: none"> <li>2023-10-11-Chairs &amp; Dates of Committee Assignments for MAC included in package               <ul style="list-style-type: none"> <li>There are a couple of committees that still require physician representation</li> <li>Physician representative for each committee will provide ongoing report to MAC for minutes; aligns with accreditation needs</li> <li>Audit and Tissue will become Chart Audit Review; addresses proper completion and closure of EMR                   <ul style="list-style-type: none"> <li>Support provided by Ms. Sherwood and nursing staff</li> </ul> </li> </ul> </li> </ul>	
	<b>Action:</b> <ul style="list-style-type: none"> <li>Update and circulate committee calendar to physicians</li> <li>Physician representatives to provide committee reports to MAC meetings</li> <li>Seeking physician representative for Chart Audit – see Dr. Nelham</li> </ul>	<b>By whom / when:</b> <ul style="list-style-type: none"> <li>EA; Today</li> <li>All; Ongoing</li> <li>OPEN; Sep / Oct</li> </ul>
<b>5</b>	<b>Medical Staff Reports</b>	
5.1	<b>Chart Audit Review:</b> <ul style="list-style-type: none"> <li>Future Plans and Physician Assignments               <ul style="list-style-type: none"> <li>Requires a physician representative and a new process as charts are no longer paper-based</li> </ul> </li> </ul>	
	<b>Action:</b> <ul style="list-style-type: none"> <li>Develop new process</li> <li>Summarize at MAC</li> </ul>	<b>By whom / when:</b> <ul style="list-style-type: none"> <li>Physician Rep; Sep / Oct</li> <li>Physician Rep; Quarterly</li> </ul>
5.2	<b>Death Audit Review:</b> <ul style="list-style-type: none"> <li>Frequency; charts are received monthly and Dr. Patel audits them</li> </ul>	
	<b>Action:</b> <ul style="list-style-type: none"> <li>Summarize at MAC</li> </ul>	<b>By whom / when:</b> <ul style="list-style-type: none"> <li>Patel; Quarterly</li> </ul>
5.3	<b>Antimicrobial Stewardship:</b> <ul style="list-style-type: none"> <li>Meeting held on Sep 27<sup>th</sup>; 2023-10-Antimicrobial Stewardship MAC Notes circulated in package               <ul style="list-style-type: none"> <li>1<sup>st</sup> initiative is to increase the compliance of blood cultures being drawn prior to pip-taz administration</li> <li>Case review for:                   <ul style="list-style-type: none"> <li>'Unpipped' patients - 32% of patients in the last quarter that had pip-taz ordered, did not have blood cultures drawn prior to administration</li> <li>Patient antibiotics modified or stepped down once cultures were received</li> </ul> </li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>▪ What medications patients were on prior to c-diff diagnosis and what treatment regiment they are being put on</li> <li>○ Physicians are working on a QIP for CPSO; collecting data to create clinical pathway for common conditions, organisms and drugs used to treat infectious diseases with the purpose of providing guidance for staff on antimicrobial use based on antibiograms <ul style="list-style-type: none"> <li>▪ Developing recommended practice documents</li> </ul> </li> <li>○ Anticipating developing a relationship with the new physician at HPHA who specializes in infectious diseases</li> </ul>		
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5.4	<p><b><u>Lab Liaison:</u></b></p> <ul style="list-style-type: none"> <li>• Meeting held on Sep 25<sup>th</sup>; <ul style="list-style-type: none"> <li>○ Determining numbers of lumbar punctures with spinal fluid sent to the lab within hospitals; not a significant number at SHH <ul style="list-style-type: none"> <li>▪ CSF chemistry results and a cell count can be done with the hour here</li> <li>▪ Gram stains can be completed within 24hrs, and sensitivities within 48hrs</li> </ul> </li> <li>○ Discussed push for adaption of Stratford's Massive Hemorrhage Protocol (MHP); anticipating that representatives from the group will be visiting SHH in Nov / Dec</li> <li>○ AMGH has a MHP in place; SHH will be looking at adopting this process</li> </ul> </li> </ul> <table border="1"> <tr> <td> <b><u>Action:</u></b> <ul style="list-style-type: none"> <li>• Develop plan for Lumbar Puncture process and retraining at SHH</li> <li>• Seeking physician interest in attending MHP meetings – see Dr. Nelham</li> <li>• Mock exercise</li> </ul> </td><td> <b><u>By whom / when:</u></b> <ul style="list-style-type: none"> <li>• TBD; Revisit in Dec / Jan</li> <li>• OPEN; Sep / Oct</li> <li>• All; TBD</li> </ul> </td></tr> </table>	<b><u>Action:</u></b> <ul style="list-style-type: none"> <li>• Develop plan for Lumbar Puncture process and retraining at SHH</li> <li>• Seeking physician interest in attending MHP meetings – see Dr. Nelham</li> <li>• Mock exercise</li> </ul>	<b><u>By whom / when:</u></b> <ul style="list-style-type: none"> <li>• TBD; Revisit in Dec / Jan</li> <li>• OPEN; Sep / Oct</li> <li>• All; TBD</li> </ul>
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5.5	<p><b><u>Community Engagement Committee:</u></b></p> <ul style="list-style-type: none"> <li>• Dr. Ondrejicka attended the meeting on Sep 21<sup>st</sup></li> </ul>		
5.6	<p><b><u>Quality Assurance Committee</u></b></p> <ul style="list-style-type: none"> <li>• Physician Assignment; next meeting Oct 18<sup>th</sup> <ul style="list-style-type: none"> <li>○ Dr. Nelham will attend</li> </ul> </li> </ul>		
	<p><b><u>MOVED AND DULY SECONDED</u></b>  <b><u>MOTION: To approve the Medical Staff Reports as presented for the October 12<sup>th</sup>, 2023 MAC Meeting.</u></b>  <b><u>CARRIED.</u></b></p>		
6	<b>Other Reports</b>		
6.1	<p><b><u>Lead Hospitalist:</u></b></p> <ul style="list-style-type: none"> <li>• Welcome to Dr. Jessica Mammoliti</li> </ul>		
6.2	<p><b><u>Emergency:</u></b></p> <ul style="list-style-type: none"> <li>• Discussed issues with timely transfer of CTAS 1&amp;2 stroke patients for contrast imaging; transfer declined by Stratford Radiology <ul style="list-style-type: none"> <li>○ A number of changes are happening around Stroke protocol, i.e., EMS handling of possible stroke patients, LAM scoring, and move from TPA to TNK, etc.</li> <li>○ Dr. Nelham has ask for a seat at the Regional Stroke Table; response pending</li> </ul> </li> <li>• Repairs <ul style="list-style-type: none"> <li>○ One ED room pending final repairs</li> <li>○ Appreciation extended to Mrs. Vlemmix for the renovations completed in the ED; and to all of the staff and physicians who dealt with the situation</li> <li>○ Discusses pros / cons of decision made to not charge the patient for the damages</li> </ul> </li> </ul>		
6.3	<p><b><u>Chief of Staff Report:</u></b></p> <ul style="list-style-type: none"> <li>• Report circulated <ul style="list-style-type: none"> <li>○ Reviewed number of shifts EDLP shifts for Jul (6), Aug (6), Sep (5), Oct (4), Nov (3), and Dec (1)</li> <li>○ Discussed joining AMGH &amp; SHH MACs in the future; not really feasible, however, there may be overlapping items that can be shared and discussed</li> </ul> </li> </ul>		

	<ul style="list-style-type: none"> <li>Stressed need to get started with the Medical Clinic building plans</li> </ul>		
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6.4	<b><u>President &amp; CEO Report:</u></b> <ul style="list-style-type: none"> <li>Report circulated               <ul style="list-style-type: none"> <li>Board will be looking at integration of the organizations throughout this coming year</li> <li>Discussions held with Municipality around support for the establishment of a South Huron Medical Clinic                   <ul style="list-style-type: none"> <li>Will be meeting with a representative of the Municipality on Friday to discuss the importance of the municipality's involvement in this opportunity</li> <li>Planning to form a community committee with physician, hospital, board and town representatives to review healthcare issues in the area</li> </ul> </li> </ul> </li> </ul>		
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6.5	<b><u>CNE Report:</u></b> <ul style="list-style-type: none"> <li>There is significant funding available for temporary nursing positions, however, it is difficult to spend because nurses are not looking for temporary positions</li> <li>Met with Ontario Health again last week and discussed need for Level 2 ICU beds at SHH; pending               <ul style="list-style-type: none"> <li>Reiterated the cost of staying open and bed pressures</li> </ul> </li> <li>Trying to reduce ALC days</li> </ul>		
6.6	<b><u>Patient Experience Story:</u></b> <ul style="list-style-type: none"> <li>Report circulated</li> </ul>		
	<b><u>MOVED AND DULY SECONDED</u></b> <b><u>MOTION: To approve the Other Reports as presented for the October 12<sup>th</sup>, 2023 MAC Meeting. CARRIED.</u></b>		
<b>7</b>	<b><u>New Business</u></b>		
7.1	<b><u>Credentialing: New Appointments &amp; Reapplications:</u></b> <ul style="list-style-type: none"> <li>Credentialing and Reappointment               <ul style="list-style-type: none"> <li>Dr. Yu Li approved to start Locum Hospitalist privileges at SHH on Oct 20<sup>th</sup>, 2023; 1 reference pending</li> </ul> </li> </ul>		
	<b><u>MOVED AND DULY SECONDED</u></b> <b><u>MOTION: To approve Dr. Yu Li, as discussed on October 12<sup>th</sup>, 2023. CARRIED.</u></b>		
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7.2	<b><u>Urgent Palliative Care Follow-Up Clinic:</u></b> <ul style="list-style-type: none"> <li>Deferred to Nov</li> </ul>		
7.3	<b><u>Removal of Hospital MLA Staff from SHH FPC:</u></b> <ul style="list-style-type: none"> <li>Due to a significant shortage of MLA staff, hours spent at the FPC for blood draws will be brought back into the hospital lab as of Jan 2024</li> </ul>		
7.4	<b><u>Cerner / MyCare Portal:</u></b> <ul style="list-style-type: none"> <li>Starting Jan 1<sup>st</sup>, 2024, all notes that are entered into Cerner will be available to patients through the MyCare Portal               <ul style="list-style-type: none"> <li>Patient enrollment to the portal will start later in the year</li> <li>All Discharge Summaries are already available to patients through the ConnectMyHealth portal going back to 2018</li> <li>Protected note types will be addressed as needed</li> </ul> </li> <li>The new WiFi requires that all users have an SHH account, and most physicians do not have this; physicians are currently using guest only WiFi, which has limited access               <ul style="list-style-type: none"> <li>IT is identifying SHH account (active directory) and setup needs for physicians; will include access to minutes and policies</li> </ul> </li> </ul>		

	<b><u>Action:</u></b> <ul style="list-style-type: none"><li>Determine why Staff WiFi not working for physicians; need to be able to access PS Suite</li><li>Distribute eMail request for physician information needed to set up accounts</li></ul>	<b><u>By whom / when:</u></b> <ul style="list-style-type: none"><li>Sherwood; Today</li><li>Sherwood; Today</li></ul>
7.5	<u>Virtual ED Triage and Visit:</u> <ul style="list-style-type: none"><li>Discussed; no appetite to implement this process as it poses too many issues</li></ul>	
8	Education / FYI	
9	Adjournment / Next Meeting <span style="float:right">Regrets to <a href="mailto:alana.ross@amgh.ca">alana.ross@amgh.ca</a></span>	
	<b>Date</b>	<b>Time</b> <b>Location</b>
	November 9 <sup>th</sup> , 2023	8:00am      WebEx
	<u>Motion to Adjourn Meeting</u>  <b><u>MOVED AND DULY SECONDED</u></b> <b><u>MOTION: To adjourn the October 12<sup>th</sup>, 2023 meeting at 9:30am. CARRIED.</u></b>	
Signature		
		
<hr/> Dr. Nelham, Committee Chair		